

Campus Safety Committee Meeting Minutes

Members

([P] indicates member present at today's meeting)

Employee Represented:

- [P] Andrew Beland (AB), Facilities & Property Management
- [P] Paul Boevers (PB), Transportation & Parking Services
- [P] Deanna Britton (DB), College of Liberal Arts & Sciences
- [] Joshewa Fulton (JF), Global Diversity & Inclusion
- [P] Erica Hunsberger (EH), Environmental Health & Safety
- [P] Michael Jantzen (MJ), Office of Information Technology
- [P] Alyssa Koida (AK), Global Engagement & Innovation
- [P] Joe Potter (JP), Facilities & Property Management
- [P] Clare Quinn (CQ), College of Liberal Arts & Sciences, Chair
- [] Jeffrey Smith (JS), Diversity & Multicultural Student Services
- [P] Elena Sokol (ES), College of Urban & Public Affairs

Employer Represented:

- [] Todd Bauch (TBa), Campus Recreation
- [P] Erin Burns (EB), Helen Gordon Child Development Center
- [] Abby Chroman (AC), School of Business
- [] Becky Hale (BH), Human Resources
- [P] Michael McNerney (MM), Campus Public Safety Office, V Chair
- [P] Jeffrey Rook (JR), Environmental Health & Safety
- [] Gaby Sysyn (GS), Center for Student Health & Counseling
- [P] Mercedes Youngston (MY), Smith Memorial Student Union

Alternate:

- [P]Karen Kraus (KK), Human Resources

Ad Hoc:

Meeting Call to Order

Date: 3/8/2023

Time: 1:05 pm

Quorum Met: Yes

Approval of Meeting Minutes from Previous Meeting (Vote)

([x] indicates members vote)

- Minutes approved as is [X]
- Minutes approved with minor corrections []
- Minutes not approved – corrections required []
- Minutes not approved – quorum not met []



Announcements

(Whom provided by, description of the announcement, date of event or impact, if applicable)

-

Presentations / Discussions

(Whom provided by, description of presentation or discussion, date of event or impact, if applicable)

-

Accident / Injury Report (provided by Human Resources)

Reportable Incidents

(Date of incident, location, description of incident, committee recommendations)

- 2/8/23, Viking Pavilion, Volleyball coach was doing drills with team and when took a step, achilles tendon ruptured. Filed an 801 and missed several days of work.
- 2/15/23, Lincoln Hall, Instructor was moving a Celeste (musical instrument) and pinky was smashed between the Celeste and a file cabinet. Went to urgent care after work d/t pain and swelling. Filed 801.
- 2/21/23, SW 5th Ave, Worker tripped on bricks, fell, and hit head on bike rack. Went to ER for post injury care, and filed a workers comp claim.
 - EHS to follow-up.
- 3/7/23, Shattuck Hall, Carpenter cut first index finger of left hand while using tin snips. Slipped and cut knuckle on existing metal. Will need to complete 801 for medical. Unknown time loss.

Non-Reportable Incidents

(Date of incident, location, description of incident, committee recommendations)

- 2/16/23, College of Urban & Public Affairs, Student worker: a clock fell out of a closet and hit their head. No time loss and did not seek medical tx. No 801 filed as of yet.
- 3/2/23, HGCDC, Teacher was bitten by a child on the thigh. Did not seek medical tx and no claim filed.

Quarterly Inspection Update (provided by EHS staff)

Next building to be inspected: Shattuck

Quarter of inspection: 1

Completed Inspection Review

(Date of inspection, locations inspected, description of inspection findings, description of follow-up or resolutions, if applicable)

- [Inspection Sheet \(blank\)](#)
- 2/27/23, Shattuck Hall. Found 36 total issues. Responsible parties have been notified and are working on work orders to submit.
 - Electrical issues will need follow-up, variety of major issues.
 - Link to completed inspection sheet: [📄 Shattuck Inspection CSC 2.2023](#)

Old Action Items and Safety Concerns

(Date reported, description of action item/safety concern, whom it was assigned to, description of follow-up, date investigated/resolved)

- JP curious about follow-up responses to bedbugs - to discuss with housekeeping staff
 - Follow-up: Standard practice for suspected infestation is to put in work order as soon as possible. Facilities brings out exterminators, isolates area, assesses condition, applies necessary insecticide, puts up and takes down appropriate signage.
 - Recent infestation was particularly problematic due to building residents putting up unapproved signage
- Follow up next meeting about resolution to Landscaping break in security repairs
 - Follow-up: CPSO and FPM working to install new secure gating around yard, has added camera drone. Temporary door installed. Added laminated glass, security screen door, expanded metal in process of reinforcing. Possible roll-down door.
 - JP to proceed with further installations. Not sure of timeline.

Rounds / New Safety Concerns

(Reported by, description of safety concern, description of committee recommendations, whether follow-up is required as an action item)

- JR:
 - Brick work to be done around ASRC starting 3/9/23 to repair buckled and lifted brick.
 - Oregon OSHA coordinated w/ EHS in October in inspection of IStar space, will return for follow-up of air and noise monitoring.

- Complaints in regards to strong diesel odor in SRTC. SB1 construction set up generator near air intake, has been relocated.
- Biennial fire marshal inspections occurring across campus, Manny Watson of EHS to attend.
- 3 buildings slated for demo this summer: Parkway Manor, Harder House, King Albert Residence Hall.
- EHS available to collect electronic, chemical waste and batteries - please submit work orders, do not leave in hallways. Usable or sellable electronics go to surplus.
- EB: Contractor coming out to replace crumbling concrete steps at HGCDC 2nd floor stairwell to playground. FPM, EHS has assessed and area roped off.
- PB: Parking Structure 3 security gates almost live. Gates will be locked overnight, providing extra security to residents.
- DB: For UCB...:
 - Warming fires being set in stairwells. CPSO aware and has access control project for east stairwell starting 3/9. Fire spreading should not be an issue as stairwell is concrete and has sprinkler system.
 - Cameras being installed in parking area, considering more. Car break-ins appear to be improving.
 - For any issues with accessing impact notices, contact Sarah Johnston at FPM.
- MM: Increased number of warrant arrests. Arrest recently made near campus, individual was armed. Apprehension made of armed woman in mental health crisis in park blocks. CPSO available to discuss incidents and processes.
 - CPSO chief has determined officers will now be patrolling armed.
- CQ: If anyone knows of additional safety groups, let them know of CSC's existence and tell CQ. The goal is to limit duplication of information and have everyone be able to access a sanctioned group with the ability to act.

New Action Items

(Date reported, description of action item/safety concern, whom it was assigned to)

-



Meeting Adjourned

Time: 1:47 pm

Next Meeting

Date: April 12, 2023

Location: Zoom